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| **Date adopted: October 2017** | **Date reviewed: October 2020 AE** | **Next Review Date: October 2022** |

**KDCC Volunteer Risk Assessment Form**

**Date: Activity/Role:**

**People who may be at risk of harm (as a result of this activity/role):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Task** | **Hazards** | **How likely is it?**  **(score 1 – 5)** | **How serious is it?**  **(score 1 – 5)** | **Level of Risk**  **(multiply scores in 2 previous columns)** | **Control measures**  **What action(s) will reduce the risk?** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Summary:**

|  |  |
| --- | --- |
| **Proposed actions to reduce risks** | **Who is responsible for this?** |
|  |  |
|  |  |
|  |  |

**Risk assessment carried out by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Review date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Adapted from* [WCVA Example Risk Assessment Form](https://www.wcva.org.uk/media/1122360/11__example_risk_assessment_form_final_2014.pdf)

Reviewed by Annie England October 2020